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| **Hanban-College Board Chinese Guest Teacher Program** **Application Form for Chinese Teachers**  |
| **Place an ‘X’ in the checkboxes if the information is TRUE.** |
| Family Name |       | First Name |       |  |
| English Name (If any) |       | Gender | [ ]  Male [ ]  Female |
| City/Province of Birth |       | Date of Birth (M/D/Y) |       |
| Marital Status | [ ]  Single [ ]  Married [ ]  Divorced |
| **PROFESSIONAL BACKGROUND** |
| Current Position | [ ]  Elementary School teacher [ ]  Junior Middle School teacher [ ]  Senior Middle School teacher [ ]  College teacher [ ]  Teacher in other school, please specify      [ ]  Other Position, please specify       |
| Primary Duties |       |
| School (Employer) |       |
| Does your current school have a sister relationship with any K-12 U.S. schools?  | [ ]  Yes, The U.S. sister school’s name, city and state is:       [ ]  No |
| Most Recent Full-Time Work Experience | **1. Employer** |       | City, Province |       |
| Period of Full-time Employment  | Start (M/Y):      | End (M/Y):      | Position |       |
| Level(s) Taught | [ ]  Elementary [ ]  Junior Middle [ ]  Senior Middle [ ]  College [ ]  Other, please specify       | Subject(s) Taught |       |
| List and describe duties |       |
| **2. Employer**  |       | City, Province |       |
| Period of Full-time Employment  | Start (M/Y):      | End (M/Y):      | Position |       |
| Level(s) Taught | [ ]  Elementary [ ]  Junior Middle [ ]  Senior Middle [ ]  College [ ]  Other, please specify       | Subject(s) Taught |       |
| List and describe duties |       |
| 3. Other Level(s) Previously Taught, if relevant | [ ]  Elementary [ ]  Junior Middle [ ]  Senior Middle [ ]  College [ ]  Other, please specify       |
| *If you have additional teaching experience not covered here, please attach extra pages.* ***If any of your listed work experience was not full-time, please attach additional explanation.*** |
| **EDUCATIONAL BACKGROUND** |
| Educational Background (after high school) | **School Name** |       | City, Province |       |
| Dates Attended  | Start (M/Y):      | End (M/Y):      | Degree Attained | [ ]  4-yr. Bachelor’s [ ]  Master’s [ ]  Other  | Major |       |
| List education coursework |       |
| **School Name** |       | City, Province |       |
| Dates Attended  | Start (M/Y):      | End (M/Y):      | Degree Attained | [ ]  4-yr. Bachelor’s [ ]  Master’s [ ]  Other | Major |       |
| List education coursework |       |
| *If you have additional educational experience not covered here, please attach extra pages.* |
| **CERTIFICATIONS** |
| Certificate of Teacher Qualification | Date Obtained:      Type: [ ]  College/University [ ]  Secondary School [ ]  Primary School  [ ]  Vocational School [ ]  Other School, please explain:       [ ]  None  |
| Certificate of Teaching Chinese as Foreign Language  | [ ]  Yes [ ]  NoneDate Obtained:       Level:        |
| Mandarin Level | [ ]  1 A (Highest) [ ]  1 B (Higher) [ ]  2 A (High) [ ]  None |
| Certificate of English Proficiency Level  | Type: [ ]  College English Test (CET) [ ] Test for English Major (TEM)  [ ] TOEFL [ ]  IELTS [ ]  Other       [ ]  NoneDate Obtained:       Level/Score:        |
| Valid Passport | [ ]  Yes, expires on:       [ ]  No | Driver’s License | [ ]  Yes, obtained on:       [ ]  No |
| If licensed, approximately how many driving hours per week? |       |
| Have you ever been outside of China? [ ]  Yes [ ]  No If yes, when, where, and for what purpose?        |
| **AWARDS** |
| Professional and/or Educational Awards Received |       |
| **ADDITIONAL SKILLS/INTERESTS** |
| Other Languages |       |
| Other Skills and/or Interests you would like to share (music, sports, games, etc.) |       |

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| **PERSONAL STATEMENT** |
| Please describe why you want to teach Chinese language and culture to students in the United States and what strengths you will bring to the Guest Teacher Program. (Maximum 600 characters)      |

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| **PAST VISA RECORD** |
| Have you ever been refused any visa to the United States? [ ]  Yes [ ]  No |
| Have you ever traveled to the U.S. on J-1 Teacher Visa? [ ]  Yes [ ]  No [ ]  Unsure If unsure, please name the organization/program that sponsored you and the purpose of your stay.       |
| **CONTACT INFORMATION** |
| School Address |       | Postal Code |       |
| Home Address |       | Postal Code |       |
| Work Phone |       | Fax Number |       |
| Home Phone |       | Cell Phone |       |
| Email Address |       | Skype Name (if any) |       |
| Emergency Contact Person | Name:      Relationship:       | Phone number:      Address:       |
| **FAMILY BACKGROUND** |
| Relationship  | Name | Profession | Place of work | City | Province | Phone # |
| Spouse |       |       |       |       |       |       |
| Child |       |       |       |       |       |       |
| Father |       |       |       |       |       |       |
| Mother |       |       |       |       |       |       |
| Brother(s) |       |       |       |       |       |       |
| Sister(s) |       |       |       |       |       |       |
|       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |
| Do you have any family members and/or relatives in the United States? [ ]  Yes. [ ]  No. If yes, explain your relation to the person(s) and their immigration status:        |
| Employer Permission (with stamp) | Provincial Education Department Permission (with stamp) |
| **By signing this form, I certify that all information provided above is true and complete to the best of my knowledge.****I understand that if any of this information is found to be substantially inaccurate or incomplete, my application to this program will not be considered.** Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

NOTE: 1. Fill in all blanks with true information; 2. Attach extra pages if necessary.